



NEWCASTLE·UNDER·LYME
BOROUGH COUNCIL

Cabinet Forward Plan: Newcastle under Lyme Borough Council

Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012 between 1 January 2023 and 31 March 2023

This plan gives notice of decisions that [Cabinet](#) is expecting to take over the next few months. It also gives, except in cases of urgency, at least 28 days notice of all “Key Decisions” that will be taken “Key Decisions” are decisions about “executive” functions that will:-

- A) to result in the Council incurring expenditure or making savings of an amount which is significant having regard to the Council’s budget for the service or the function to which the decision relates. (NB: The financial threshold above which expenditure or savings become significant has been set by the Council at £100,000 Revenue and £250,000 Capital Expenditure).
- B) to be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

We have to take some Cabinet decisions in private because they deal with confidential or “exempt” information. That is information described in one or more of the following categories set out in Schedule 12A of the Local Government Act 1972.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;

- a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

If we intend to take a decision in private, we will tell you why in the plan below. If you disagree with our reasons, you can tell us why using the contact details below. We will respond to you directly and will publish our response in the meeting agenda. If we have published the meeting agenda before we can respond, we will respond verbally at the meeting and record the response in the minutes.

You can find more information about Cabinet, Cabinet Members and their portfolios, agendas, reports and minutes [here](#).

More information on Cabinet procedures, executive functions, Key Decisions, urgent decisions and access to information is available in our [Constitution](#).

For all enquiries, please contact Democratic Services, Castle House, Barracks Road, Newcastle-under-Lyme, Staffordshire ST5 1BL.
Telephone – 01782 742222 / Email – DemocraticServices@newcastle-staffs.gov.uk

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	Key Decision
Schedule of Fees and Charges 2023/24	To consider the schedule of fees and charges for the forthcoming year.	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 10 January 2023	Finance, Assets and Performance	All Wards	N/A	Yes
Climate Change Communication Plan	To consider a report on a strategy for climate change behaviour	Cabinet Portfolio Holder - Environment and Recycling	Cabinet 10 January 2023	Health, Wellbeing and Partnerships	All Wards	N/A	Yes
Electric Vehicle Charging	To consider a report on a charging strategy	Cabinet Portfolio Holder -	Cabinet 10 January 2023	Finance, Assets and Performance	All Wards	N/A	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Strategy		Environment and Recycling, Cabinet Portfolio Holder - Finance, Town Centres and Growth					
Multi Storey Car Park Progress Report	To consider a report on the award of the contract for the car park in Newcastle under Lyme	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 10 January 2023	Economy, Environment and Place	All Wards	N/A	Yes
York Place Progress Report	To consider a report on the award of the contract for York Place	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 10 January 2023	Economy, Environment and Place	All Wards	N/A	Yes
Walleys Quarry Update	To consider a report on Walleys Quarry	Cabinet Portfolio Holder - Environment and Recycling, Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 10 January 2023	Health, Wellbeing and Partnerships	All Wards	N/A	No
Draft Revenue and Capital Budgets and Strategies	To consider the Draft Revenue and Capital Budgets and Strategies for the	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 10 January 2023	Finance, Assets and Performance	All Wards	N/A	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
2023/24	forthcoming year						
Astley International Centre for Performing Arts	To consider a report updating on the Astley International Centre for Performing Arts	Cabinet Portfolio Holder - Leisure, Culture & Heritage	Cabinet 7 February 2023	Health, Wellbeing and Partnerships	All Wards	N/A	Yes
Procurement of an Advertising Income Generation Service Provider	Procurement of a Service Provider for the Generation of Income from Advertising Revenue	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 7 February 2023	Finance, Assets and Performance	All Wards	N/A	Yes
Walleys Quarry Update Report	To consider a report on Walleys Quarry	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 7 February 2023	Health, Wellbeing and Partnerships	All Wards	N/A	No
Quarter 3 Finance and Performance	To consider the budget and performance report for Quarter 3 – October – December 2022	Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 7 February 2023	Finance, Assets and Performance	All Wards	N/A	Yes
Revenue and Capital Budgets	To consider the draft revenue and capital	Cabinet Portfolio Holder - Finance,	Cabinet 7 February 2023	Finance, Assets and Performance	All Wards	N/A	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
and Strategies 2023/24	budget and strategies	Town Centres and Growth					
Irrecoverable Items 2022/23	To consider/authorise irrecoverable debts	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 14 March 2023	Finance, Assets and Performance	All Wards	N/A	Yes
Walleys Quarry Update Report	To consider a report on Walleys Quarry	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 14 March 2023	Health, Wellbeing and Partnerships	All Wards	N/A	Yes